

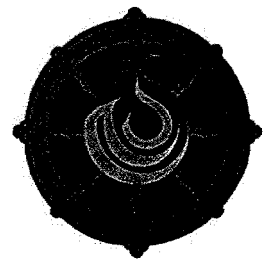


འབྲུག་གྲོག་མོ་ལས་འཛིན།

**Bhutan Power Corporation Limited**

(An ISO 9001:2015, ISO 14001:2015 & OHSAS 18001:2007 Certified Company)

Registered Office, Thimphu  
Procurement Services Department  
Thimphu: Bhutan



BPC/PSD/Diary/Calendar/Pen/2020/11/345

September 18, 2020

Subject: Addendum No. I

Tender Title: Printing and Delivery of Diary, Calendars (Wall & Table) and Pen.

Reference: BPC/PSD/Diary/Calendar/Pen/2020/11 dated September 12, 2020

Dear Sir(s),

This is with reference to above mentioned tender whereby PSD, BPC would like to issue the following addendum no. I under Eligible of Bidders (*Tender Clause-1 of General Terms and Conditions*).

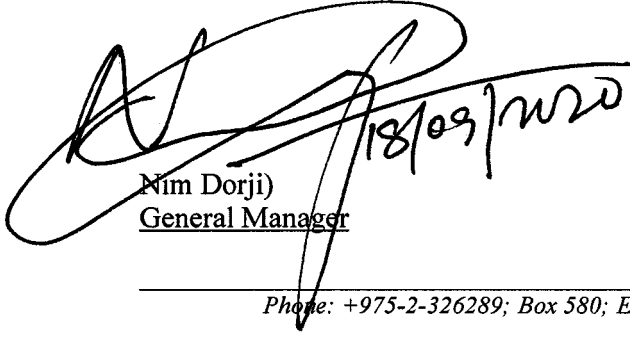
A bidder shall not be eligible who have a conflict of interest. All bidders found to have a conflict of interest shall be disqualified. Bidders are considered to have a conflict of interest in this bidding process if they:

- a) Are associated, or have been associated in the past, with a firm or any of its affiliates which has been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications and/or other documents to be used for the procurement of the Goods to be purchased pursuant to these Bidding Documents, or
- b) Employ or otherwise engage, either directly or through any of their affiliates, a family member of a Corporation who either is employed by the Purchaser or has an authority over it. For the purposes of the Sub-Clause a family member is defined as parents, spouse and children as mentioned in the Service Record of the employee.

**Bidders are advised to note the above changes and quote accordingly. All other terms and conditions shall remain same.**

Thanking you.

Yours sincerely,



18/09/2020

Nim Dorji)  
General Manager

# **BHUTAN POWER CORPORATION LIMITED**

*(An ISO 9001:2015, ISO 14001:2015 & OHSAS 18001:2007 Certified Company)*

*(Registered Office, Thimphu)*

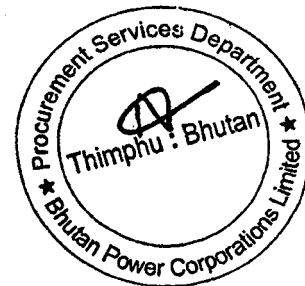
## **PROCUREMENT SERVICES DEPARTMENT**

**THIMPHU: BHUTAN**



**(Tender No: BPC/PSD/Diary/Calendar/Pen/2020/11 dated September 12, 2020)**

### **BID DOCUMENT FOR THE PRINTING AND DELIVERY OF DIARY, CALENDARS (WALL & TABLE) AND PEN**





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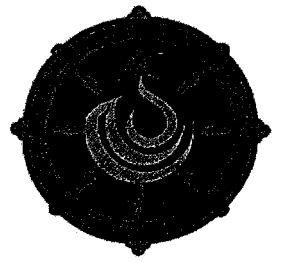
Bhutan Power Corporation Limited

(An ISO 9001:2015, ISO 14001:2015 & OHSAS 18001:2007 Certified Company)

Registered Office, Thimphu

Procurement Services Department

Thimphu: Bhutan



## Invitation for Bids

Date: September 12, 2020

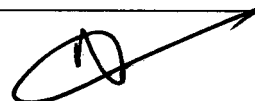
Tender No.: BPC/PSD/Diary/Calendar/Pen/2020/11

1. The *Procurement Services Department* invites eligible bidders to submit e-bids through e-procurement system ([www.tender.bt](http://www.tender.bt)) for the printing and delivery of *Diary, Calendars (Wall & Table) and Pen*.
2. Interested eligible bidders may kindly visit the website [www.tender.bt](http://www.tender.bt) for vendor registration and to submit the bid online. The user manual for vendor registration and bidding process is available on the website [www.tender.bt](http://www.tender.bt)
3. Bidders must submit the bid online from the website [www.tender.bt](http://www.tender.bt) before **10:30 hours on 1<sup>st</sup> October 2020** and will be opened at **11:00 hours on 1<sup>st</sup> October 2020**.
4. Bidders must submit the Bid Security in the original form to PSD, Head Office or RSD, Phuentsholing on **30<sup>th</sup> September 2020** before the submission of bid online. The Bid Security should be submitted in favor of Director, FAS, BPC, Thimphu and the amount shall be minimum of 2% of the quoted value.
5. *Procurement Services Department, Bhutan Power Corporation Limited* shall not be responsible for any costs or expenses incurred by bidders in connection with the preparation or submission of bids online

(General Manager)

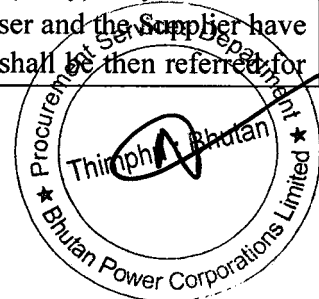
## General Terms and Conditions

1	<b>Eligible Bidders:</b>	The Invitation for bids is open to all the eligible firms (hereafter referred to as "bidder") with valid trade license.										
2	<b>Instruction to Bidders</b>	<p>a) Bidders are requested to read the terms and conditions before creating quotation for the tender online.</p> <p>b) Bidders are requested to read the Manual for Bidding Process before bidding in the eProcurement System.</p> <p>c) Bidders are requested to update the documents (Trade License and Tax Clearance Certificate) if expired before creating quotation online.</p> <p>d) Bidders are required to submit Bid Security first on <b>30<sup>th</sup> September 2020</b> and then submit the ebid online before <b>10:00 hours on 1<sup>st</sup> October 2020</b>. Bid Security submission on 1<sup>st</sup> October 2020 will not be accepted and bid shall be rejected. The bid shall be opened on the same date at <b>11:00 hours</b>.</p>										
3	<b>Consignee:</b>	Chief Manager, Regional Stores Division, BPC, Phuentsholing, Bhutan.										
4	<b>Scope of Work:</b>	The contract includes the Design, Edit, Layout, Printing and Delivery, unloading and proper handing over the supplies as per the Technical Specification to the Purchaser's Warehouse at Phuentsholing/Pasakha, Bhutan.										
5	<b>Delivery Period:</b>	<p>Delivery time is <b>45 (Forty Five)</b> days from the date of issuance of purchase order or signing of contract agreement and required to follow the execution schedule as follow;</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Days</th> <th style="text-align: center;">Activity</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Day 0</td> <td>Signing of contract agreement</td> </tr> <tr> <td style="text-align: center;">Day 10</td> <td>Submission of Samples for Approval</td> </tr> <tr> <td style="text-align: center;">Day 15</td> <td>Final approval of the samples by BPC</td> </tr> <tr> <td style="text-align: center;">Day 45</td> <td>Complete delivery of items to RSD, BPC Phuentsholing, Bhutan.</td> </tr> </tbody> </table>	Days	Activity	Day 0	Signing of contract agreement	Day 10	Submission of Samples for Approval	Day 15	Final approval of the samples by BPC	Day 45	Complete delivery of items to RSD, BPC Phuentsholing, Bhutan.
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6	<b>Sample</b>	All the bidders are required to inspect the sample for Wall Calendar and Table Calendar available at PSD , BPC, HQ, Thimphu and are required to sign the sample inspection form attached here as Annexure-I. Also the Design Samples for the Calendars (Wall & Table) are attached as Annexure-IV (a, b, c).										
7	<b>Prices:</b>	<p>The rates should be DDP (Delivery duty paid), Chief Manager, Regional Stores Division, BPC, Phuentsholing, Bhutan which is inclusive of all the taxes and duties both inside and outside the purchaser's country. As per inco-term 2010 -<i>"The seller is responsible for delivering the goods to the named place in the country of importation, including all costs and risks in bringing the goods to import destination. This includes duties, taxes and customs formalities. This term may be used irrespective of the mode of transport"</i>.</p> <p>Notwithstanding any possible misinterpretation/ambiguity in interpretation, it is explicitly clarified that the offered prices shall be inclusive covering all costs including but not limited to transportation, insurance, taxes and duties and any other costs for delivery of the materials to the purchaser at the designated place of delivery/destination.</p>										
8	<b>Bid Security:</b>	The bidder shall furnish, as part of its bid, Bid Security in the original form, denominated in Ngultrum or freely convertible currency to PSD, Head Office or RSD, Phuentsholing on <b>30<sup>th</sup> September 2020</b> . Bid Security submission on 1 <sup>st</sup> October 2020 shall not be accepted and bid shall be rejected.										

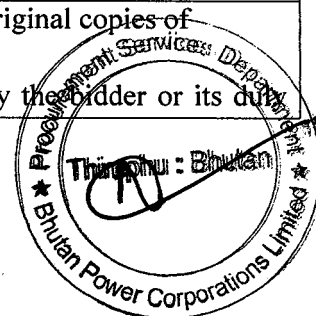


		The amount and currency of the Bid Security shall be minimum of 2% of the quoted value.
		a) The Bid Security shall be in one of the following forms acceptable to the purchasers:
		i) Unconditional bank guarantee issued by a reputed Financial Institution acceptable to the Purchaser.
		ii) Demand draft.
		iii) If the institution issuing the Bid Security furnished by the Bidder is located outside the Purchaser's country, the Bid Security shall be counter guaranteed by a correspondent financial institution located in the Purchaser's country to make it enforceable
		b) The Bid Security shall be valid till January 29, 2021.
		c) Any Bid not secured in accordance with Clause a, and b above shall be rejected by the Purchaser as non-responsive.
		d) An unsuccessful bidder's bid security will be discharged/returned within fifteen (15) days after signing of the Contract with the successful Bidder.
		e) The successful bidder's bid security will be discharged/returned upon furnishing the performance security.
		f) The Bid Security may be forfeited:
		i) If a bidder withdraws its Bid during the period of bid validity specified by the bidder;
		ii) If a bidder does not accept arithmetical corrections of its bid price;
		iii) In the case of a successful bidder, if the bidder fails to sign the Contract or to furnish the performance security.
		<b>Covid-19 Situation</b>
		In case the covid-19 situation extends during the submission date of the tender, the bidder is requested to kindly submit the following:
		i) Integrity Pact: Signed copy of the integrity pact to be submitted. No need for legal stamp during the submission, but would be required to sign again during the contract signing time.
		ii) Bid Security (EMD): The EMD amount shall be deposited to the BPC's BOB account No.:100902493, and submit the transaction details along with other documents during bid submission.
		The amount and currency of the Bid Security for each item shall be as same as mentioned in Clause No. 8-(BID SECURITY).
9	<b>Bid Validity:</b>	The bid shall remain valid till December 30, 2020. A bid valid for a shorter period shall be rejected by the Purchaser as non-responsive. The bid form is attached.
10	<b>Taxes and Duties:</b>	All the taxes and duties both inside and outside the purchaser's country shall be inclusive in the offer including Tax Deducted at Source (which will be deducted at source) as per the applicable rates prescribed by Department of Revenue and Customs, RGOB.
11	<b>Payment:</b>	100% payment shall be made against the complete delivery of the good within 30 (Thirty) days after submission of an invoice or claim by the Supplier and no part payment will be given during the execution of the contract.
12	<b>Liquidated Damages:</b>	LD damages after the contractual period shall be a sum equivalent to one (1) percent per week on prorated basis of delivered price of the delayed goods or unperformed services or each week or part thereof of delay until actual delivery of performance, up to a maximum of ten (10) percent of the TOTAL CONTRACT AMOUNT (Amount indicated in the Contract Agreement).

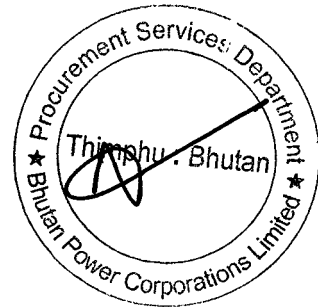
13	<b>Performance Security:</b>	<p>The 10% performance security shall be furnished by the successful bidder in the form of bank guarantee issued by the bank acceptable to the purchaser at the time of signing the contract. The performance security should be valid for twelve months from the complete delivery of materials. The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete its work under the contract.</p> <p>If the institution issuing the performance security furnished by the bidder is located outside the Purchasers country, the performance security shall be counter guaranteed by a correspondent financial institution located in the purchaser's country to make it enforceable.</p>
14	<b>Force Majeure:</b>	<p>In the event that the Supplier is delayed in performing any of their respective obligations under the Contract, and such delay is caused by Force Majeure, including but not limited to war, civil insurrection, fires, floods, epidemics, earthquakes, quarantine restrictions and freight embargoes, such delay may be excused and the period of such delay may be added to the time of performance of the obligation delayed. If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as it's reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.</p>
15	<b>Warranty:</b>	<p>The supplier warrants to the purchaser that the goods supplied under the contract will comply strictly with contract shall be first class in every particular case and shall be free from defects. The supplier further warrants to the purchaser that the material provided by the supplier will be new and fit for their intended purposes.</p> <p>This Warranty shall remain valid for three (03) months after the Goods, or any portion thereof, as the case may be, have been delivered and commissioned. As a proof of performance warranty, the Purchaser will not release the 10% performance security for a period of not exceeding three (03) months after the complete delivery of the Goods.</p>
16	<b>Termination for default:</b>	<p>The purchaser may, without any prejudice to any other remedy for breach of Contract, by written notice of default sent to the supplier, terminate the contract in whole or part</p> <ol style="list-style-type: none"> <li>if the supplier fails to deliver any or all within the time period (s) specified in the Contract, or any extension thereof granted by the purchaser or</li> <li>if the supplier fails to perform any other obligation(s) under the contract.</li> </ol> <p>Subject to above Clause, when the Contract is terminated for default, the Purchaser shall forfeit the Performance Security and deduct from the contract price liquidated damages mentioned above, of the delayed delivered price of the goods accepted by the Purchaser.</p>
17	<b>Dispute Resolution:</b>	<p>The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract/Purchase. If, after 30 (thirty) days from the commencement of such informal negotiations, the Purchaser and the Supplier have been unable to resolve amicably the dispute, the dispute shall be then referred for</p>



		resolution by arbitration. The arbitration shall be carried out as per procedure set by relevant Acts in Bhutan. The cost of arbitration shall be borne by supplier. If the parties do not agree to the decision of arbitration, then the case will be referred to proper court in Bhutan for adjudication and decision.
18	<b>Vendor Performance Management System (VPMS):</b>	The performance of the vendor shall be assessed as per the guides contained in the Vendor Performance Management System available in the BPC website (www.bpc.bt) for the purpose of determining the eligibility in participating in future tenders. The VPMS Acceptance form is provided. The bidders are required to sign VPMS Acceptance form agreeing to applicability of VPMS and be endorsed with the bid. In case if the VPMS is not signed, the bid shall be liable for rejection.
19	<b>Integrity Pact:</b>	The Supplier as a condition of admission to eligibility, execute and attach to their bids an Integrity Pact Statement in the form provided. Failure to provide a duly executed Integrity Pact Statement shall result in rejection of the Bid.
20	<b>Technical Requirements.</b>	The bidders are required to refer the technical specification mentioned in Annexure-II and the samples enclosed herewith for the wall calendar and Table Calendar.
21	<b>Evaluation:</b>	To evaluate the offer, the purchaser shall consider the following:
		a) Evaluation shall be done on item wise basis.
		b) Price adjustment due to discounts offered if any.
		c) Price adjustment for correction of arithmetic errors shall be carried out (if any). The Purchaser shall correct arithmetical errors on the following basis:
		i) If there is a discrepancy between the unit price and the total price per item that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price per item will be corrected unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.
		ii) If there is a discrepancy between the Total Amount and the sum of the Total Price per item, the sum of the total price per item shall prevail and the Total Amount will be corrected.
		iii) Price adjustment due to deviation in delivery schedule. The goods are required to be delivered as per the delivery period specified in Clause 5. No credit will be given to earlier delivery but Bids offering late delivery schedules (LDS) will be accepted but the Bids shall be adjusted for the purpose of the bid evaluation only adding at the rate of @one (1) per cent of the bid price for each week of delay to the bid price. Bids offering delivery schedules beyond 1 (one) month of the delivery period specified in Clause 5 shall be rejected.
		iv) The cost of replacement components, spare parts, and services shall not be considered for evaluation and comparison of the bids.
22	<b>Notification of Award:</b>	The Purchaser will notify the successful bidder in writing that its Bid has been accepted. Until a formal Contract is prepared and executed, the notification of award shall be binding on the Supplier.
23	<b>Signing of Contract:</b>	Within 10 (Ten) days from the date of issue of the notification of award of contract, the successful bidders are required to come and sign, the contract agreement. Where the contract is not signed by both parties simultaneously:
		a) The Purchaser shall send to the successful bidder two original copies of (1) the full agreed contract and (2) the letter of acceptance, each copy to be signed by the bidder or its duly



		authorized representative, together with the seal and date of signature;
		b) The letter of acceptance must be accepted by supplier on or before 10 days after the issuance of notification of award
		c) The successful bidder, if agrees to conclude the contract, must sign and date all original copies of the contract and letter of acceptance and return one copy of each to the Purchaser before the expiry of the deadline indicated in the letter of acceptance;
		d) Failure of the successful bidder to accept the award/ sign the contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security.
24	<b>Documents comprising of the suppliers Bid:</b>	The Bid shall comprise of the following:
		a) Signed Bid Form and Price Schedules.
		b) Copy of license , tax clearance certificate and sample
		c) Bid security furnished in accordance to terms and condition.
		d) Signed Integrity Pact Statement, VPMS form.
		e) Technical Specification
		f) Any other document required as per the bidding documents.





**Bid Form**

*[The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.]*

Date:..... *[insert date of Bid submission]*  
Invitation for Bid No.:..... *[insert number of IFB]*

To: ..... *[insert complete name of the Purchaser]*  
.....  
.....

We, the undersigned, declare that:

(a) We have examined and have no reservations to the Bidding Documents, including Addenda No.:.....  
.....*[insert the number and date of issue of each addendum];*

(b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Supply the following Goods and Related Services:.....  
..... *[insert a brief description of the Goods and Related Services];*

(c) The total price of our Bid, excluding any discounts offered in item (d) below is:  
.....  
..... *[insert the Bid Price in words and figures, indicating the various amounts and their respective currencies];*

(d) The discounts offered and the methodology for their application are:

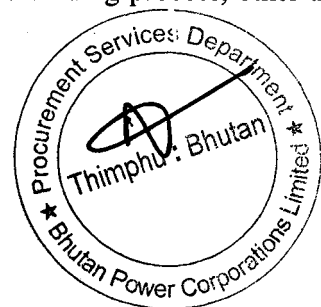
**Discounts.** If our Bid is accepted, the following discounts shall apply:.....  
*[Specify in detail each discount offered and the specific item of the Schedule of Supply to which it applies.]*

**Methodology of Application of the Discounts.** The discounts shall be applied using the following methodology:.....  
*[Specify in detail the methodology that shall be used to apply the discounts];*

(e) Our Bid shall be valid for a period of **90 days** from the date fixed for the Bid submission deadline in accordance with ITB (Clause 8), and it shall remain binding upon us and may be accepted at any time before expiry of that period;

(f) If our Bid is accepted, we commit to provide a Performance Security in accordance with ITB (Clause 12) for the due performance of the Contract;

(g) We are not participating, as Bidders, in more than one Bid in this bidding process, other than any alternative offers submitted.



- (h) We, including any subcontractors or suppliers for any part of the Contract, have nationality from eligible countries, viz:..... *[insert the nationality of the Bidder, including that of all parties that comprise the Bidder if the Bidder is a JV/C/A, and the nationality each subcontractor and supplier]*
- (i) We have no conflict of interest pursuant.
- (j) Our firm, its affiliates or subsidiaries - including any subcontractors or suppliers for any part of the contract - has not been declared ineligible by the Purchaser under the laws or official regulations of Bhutan;
- (k) The following commissions, gratuities or fees have been paid or are to be paid with respect to the bidding process or execution of the Contract:.....  
*[insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity]*

Name of Recipient	Address	Reason	Amount
_____	_____	_____	_____
_____	_____	_____	_____

(If none has been paid or is to be paid, indicate "none.")

- (l) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- (m) We understand that you are not bound to accept the lowest evaluated Bid or any other Bid that you may receive.

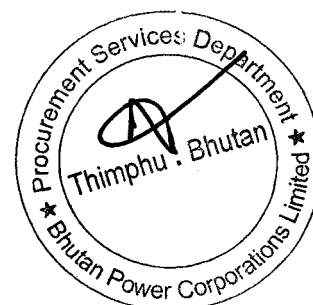
Signed: .....*[insert signature of person whose name and capacity are shown]*

In the capacity of ..... *[insert legal capacity of person signing the Bid Form]*

Name: .....*[insert complete name of person signing the Bid Form]*

Duly authorized to sign the bid for and on behalf of: ..... *[insert complete name of Bidder]*

Dated on ..... day of ....., .....*[insert date of signing]*



# INTEGRITY PACT

## 1 General:

Whereas *Nim Dorji, General Manager, Procurement Services Department* representing the *Bhutan Power Corporation Limited*, Royal Government of Bhutan, hereinafter referred to as the “**Employer**” on one part, and ..... representing ..... hereinafter referred to as the “**Bidder**” on the other part hereby execute this agreement as follows:

This agreement shall be a part of the standard bidding document, which shall be signed by both the parties at the time of purchase of bidding documents and submitted along with the tender document. This IP is applicable only to “**large**” scale works, goods and services, the threshold of which will be announced by the government from time to time. The signing of the IP shall not apply to framework contracting such as annual office supplies etc.

## 2 Objectives:

Whereas, the Employer and the Bidder agree to enter into this agreement, hereinafter referred to as IP, to avoid all forms of corruption or deceptive practice by following a system that is fair, transparent and free from any influence/unprejudiced dealings in the **bidding process**<sup>1</sup> and **contract administration**<sup>2</sup>, with a view to:

- 2.1 Enabling the Employer to obtain the desired contract at a reasonable and competitive price in conformity to the defined specifications of the works or goods or services; and
- 2.2 Enabling bidders to abstain from bribing or any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also refrain from bribing and other corrupt practices.

## 3. Scope:

The validity of this IP shall cover the bidding process and contract administration period.

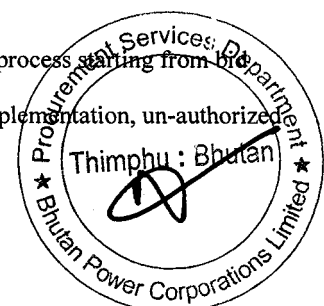
## 4. Commitments of the Employer:

The Employer Commits itself to the following:-

- 4.1 The Employer hereby undertakes that no officials of the Employer, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favor or any material or immaterial benefit or any other advantage from the Bidder, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process and contract administration.
- 4.2 The Employer further confirms that its officials shall not favor any prospective bidder in any form that could afford an undue advantage to that particular bidder in the bidding process and contract administration and will treat all Bidders alike.
- 4.3 Officials of the Employer, who may have observed or noticed or have reasonable suspicion shall report to the head of the employing agency or an appropriate government office any violation or attempted violation of clauses 4.1 and 4.2.

<sup>1</sup> Bidding process, for the purpose of this IP, shall mean the procedures covering tendering process, starting from bid preparation, bid submission, bid processing, and bid evaluation.

<sup>2</sup> Contract administration, for the purpose of this IP, shall mean contract award, contract implementation, un-authorized sub-contracting and contract handing/taking over.



4.4 Following report on violation of clauses 4.1 and 4.2 by official (s), through any source, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings shall be initiated by the Employer and such a person shall be debarred from further dealings related to the bidding process and contract administration.

## 5. Commitments of Bidders

The Bidder commits himself/herself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of the bidding process and contract administration in order to secure the contract or in furtherance to secure it and in particular commits himself/herself to the following :-

- 5.1 The Bidder shall not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Employer, connected directly or indirectly with the bidding process and contract administration, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding process and contract administration.
- 5.2 The Bidder shall not collude with other parties interested in the contract to manipulate in whatsoever form or manner, the bidding process and contract administration.
- 5.3 If the bidder(s) have observed or noticed or have reasonable suspicion that the provisions of the IP have been violated by the procuring agency or other bidders, the bidder shall report such violations to the head of the procuring agency.

## 6. Sanctions for Violation:

The breach of any of the aforesaid provisions shall result in administrative charges or penal actions as per the relevant rules and laws.

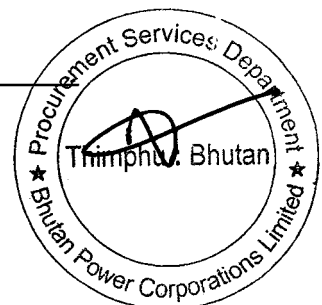
- 6.1 The breach of the IP or commission of any offence (forgery, providing false information, misrepresentation, providing false/fake documents, bid rigging, bid steering or coercion) by the Bidder, or any one employed by him, or acting on his/her behalf (whether with or without the knowledge of the Bidder), shall be dealt with as per the terms and conditions of the contract and other provisions of the relevant laws, including De-barment Rules.
- 6.2 The breach of the IP or commission of any offence by the officials of the procuring agency shall be dealt with as per the rules and laws of the land in vogue.

## 7. Monitoring and Administration:

- 7.1 The respective procuring agency shall be responsible for administration and monitoring of the IP as per the relevant laws.
- 7.2 The bidder shall have the right to appeal as per the arbitration mechanism contained in the relevant rules.

We, hereby declare that we have read and understood the clauses of this agreement and shall abide by it.

The parties hereby sign this Integrity Pact at \_\_\_\_\_ on \_\_\_\_\_





Affix  
Legal  
Stamp

EMPLOYER

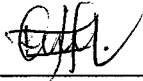
BIDDER/REPRESENTATIVE

CID: 

1	1	9	0	4	0	0	1	6	5	4
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CID: 

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Witness: 

Witness: \_\_\_\_\_

Name: Kinzang Wangmo

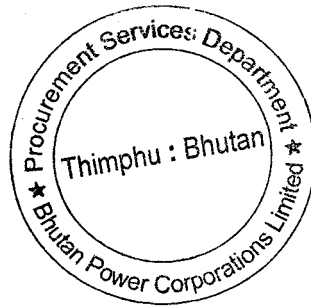
Name: \_\_\_\_\_

CID: 

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CID: 

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## VPMS Acceptance Form

*[The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.]*

WHEREAS MESSRS (Insert the name of bidder) \_\_\_\_\_ -- \_\_\_\_\_  
(hereinafter called "the Bidder") License No. \_\_\_\_\_ having our registered office  
at \_\_\_\_\_ has submitted its bid dated \_\_\_\_\_.

We hereby agree to abide by the Vendor Performance Management System of BPC or do affirm as follows.

1. We have read and understood all provisions set in the Vendor Performance Management System (VPMS) and we have no reservations to the VPMS document included in the Bidding Documents.
2. We agree to abide by all the provision of VPMS.
3. If our bid is accepted, we agree to be assessed as per the vendor rating methodology adopted by Bhutan Power Corporation Limited.
4. Depending on our performance, we accept the rating of Vendor Performance Index issued and any action taken by Bhutan Power Corporation Limited pursuant to the VPMS.
5. We shall be liable for any breach of this undertaking and non- compliance to the provisions of VPMS.

(Signature of Bidder)

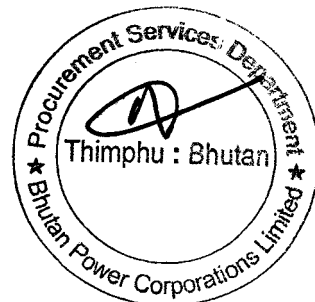
(Signature of witness)

Date:

Date:

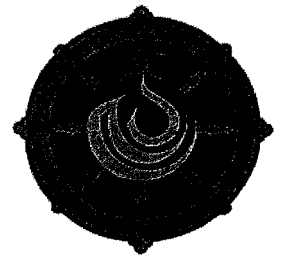
Address:

Contact No.:





འབྲུག་གློག་མི་ལས་འཛིན།



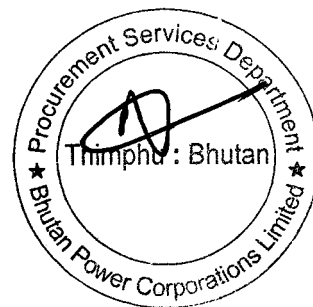
**Bhutan Power Corporation Limited**  
(An ISO 9001:2015, ISO 14001:2015 & OHSAS 18001:2007 Certified Company)  
Registered Office, Thimphu  
Procurement Services Department  
Thimphu: Bhutan

**Annexure-I**

**Sample Inspection Form**

The Calendar sample was inspected by Mr/Ms.....of  
M/s.....as a sample for Editing, Printing and delivery of Calendar for  
Tender No. BPC/PSD/Diary/Calendar/Pen/2020/11 dated September 12, 2020 on.....

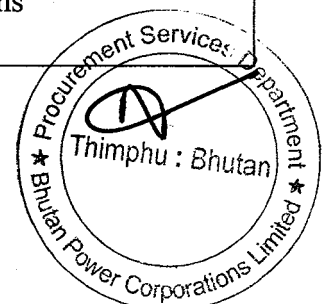
Signature



## Annexure-II

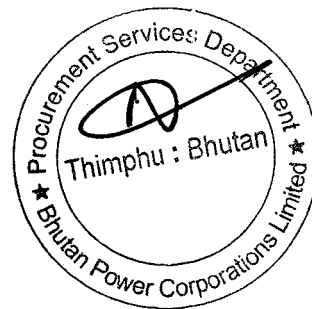
### Technical Specification

Sl#	Items	Scope of work	Specifications
1	Parker Pen	Design, Printing and Delivery	(Vector Steel, Roller Ball with Stainless Steel Clip, nib size-1mm, colour- green) with Bhutan Power Corporation Limited embedded fully on the pen (colour-silver) and should provide package box for the pen.
2	BPC Diary	Design, Edit, Layout, Printing and Delivery	<p><b>Size:</b> 14 cm by 20.5cm (outer size approx.)</p> <p><b>Cover:</b> 350 GSM flexible Rexin Leather Cover(Green)with Hot Gold Foil Stamping</p> <p><b>Cover:</b> Gold Logo &amp; Text Embossing</p> <p><b>Colour:</b> Natural Shade 80 GSM</p> <p><b>Colour:</b> 4x4, 3 pages Natural Shade 80 GSM</p> <p><b>Colour:</b>2 x 2, 212pages, Natural shade 80 GSM, with BPC Logo and date column (without dates)</p> <p><b>Binding:</b> Section Sewing</p> <p><b>Design &amp; Layout:</b> Write up (8mm) and Planner (Month wise) at front. Round cornered cut. Thread bookmarker and rubber cover holder</p> <p>Endpaper: Art paper 150 GSM</p> <p><b>Packing:</b> Shrink Wrap.</p> <p><b>Pages: 200</b></p>
3	Wall Calendar as per the design attached  (Refer Wall Calendar Sample at BPC Office)	Edit, Printing and Delivery	<p><b>Portrait of Guru Rinpochey</b></p> <p><b>Size:</b>61 x 41 cm</p> <p><b>Material:</b> 220 GSM Folyfoam</p> <p><b>Additional:</b> Tin Mounting with thread</p> <p><b>Colour:</b>4 colour</p> <p><b>Date sheet</b></p> <p><b>Size:</b> 19 x 41cm</p> <p><b>Month per leaf:</b> 2 months</p> <p><b>Total Leaf:</b> 6</p>





			<b>Colour:</b> 4 colour <b>Binding:</b> Staple
4	Table Calendar as per the design attached  (Refer Table Calendar Sample at BPC Office)	Edit, Layout, Printing and Delivery	<b>Size:</b> 21 cm (W) x 12.5 cm (H) (Stand: 21 cm (W) x 16.5 cm (H)) <b>Paper:</b> 230 GSM IRES (Textured Paper) <b>Pages:</b> 28 (14 Leaves) <b>Paper Stand:</b> 130 GSM IRES (Textured Paper) <b>Binding:</b> Hard Bound Wire-O <b>Finishing:</b> Anilox Coating.



## Annexure-III

### Price Schedule

Sl#	Items	Unit	Quantity	Unit Price (Nu.)	Total Amount (Nu.)
1	Parker Pen (Design, Printing and Delivery)	No	3,380.00		
2	Diary ( Design, Edit, Layout, Printing and Delivery)	No	3,380.00		
3	Wall Calendar (Edit, Printing and Delivery)	No	39,400.00		
4	Table Calendar (Edit, Printing and Delivery)	No	3,380.00		

