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Druk Holding and Investments Limited

DHI/PROC/TEN/2025/07/559

June 3, 2025

Subject: **Addendum No. 1**

Tender reference: *DHI/PROC/TEN/2025/07 dated May 27, 2025, for RISE with SAP Training Provider*

Dear Bidder(s),

With reference to the aforementioned tender, Druk Holding and Investments Limited would like to issue the enclosed responses to the queries received from prospective Bidders.

All the other Terms and Conditions of the tender shall remain unaltered. This addendum shall form a part of the bidding document and shall be binding.

Yours sincerely,

(Kinley Gyem)
Associate Manager
Procurement Unit, CSD
Druk Holding and Investments Limited



Sl	Clause No.	Page	RFP/TOR Clause	Clarification sought	DHI's Response
1	6. Evaluation of Proposals	7	Firm Information: Experience in SAP Trainings. Note: Firm shall submit supporting documents	Can you let us know What specific supporting documents should be submitted?	Supporting documents like : Client reference letters or testimonials, list of completed SAP training
2			3.1. Trainers' qualifications and experience-SAP EXPERIENCE: Note: Submit supporting documents.		Supporting documents like : Detailed Trainer CV/ Resume, SAP certification, List of SAP training delivered, Client reference letters or testimonials, SAP project experiences
3			3.3. Trainers' qualifications and experience-SIMILAR TRAINING CONDUCTED: Note: Submit supporting documents.		Supporting documents like : Detailed Trainer CV/ Resume, SAP certification, List of SAP training delivered, Client reference letters or testimonials,
4			General	Can you clarify how partial scoring works if a trainer's experience falls between two brackets (e.g., 3.5 years)?	If a trainer's experience is 3.5 years, He/She will score 10 points directly
5				Can you please confirm if the RFP allow for Joint Venture (JV) or consortium bids? If so, are there any specific requirements or documentation (such as JV agreements) that need to be submitted with the proposal?	Yes, JV or consortium bids is accepted. The proposal must have a legal partnership or agreement between the parties with clear responsibilities, authorization and any other relevant documents.
6	Section C: Terms of Reference		General	Where is the likely final training location (country) expected to be decided? If planned in India, can you let is know any preferred location?	It is clearly mentioned in the RFP as Bhutan and Outside Bhutan.
7				Is DHI expecting the training provider to supply all system environments and sandbox access? Or will DHI provide access to their SAP environment for practical exercises?	Training provider to supply all system environments and sandbox access.

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8		11	Participant List:	Could you confirm the approximate number of participants per module? As per the Rfp, we could make out that there is only one participants per module (total 7 participants) , is our understanding correct?	Yes, as mentioned in the RFP.
9	Financial Proposal Forms	22	Price Schedule 1	If the training is conducted outside Bhutan, will DHI cover the airfares, travel, and related expenses for DHI participants? Or should the vendor include these costs in the financial proposal?	DHI will cover the airfares, travel and related expenses for DHI participants
10				As per the content shared by you are difficult to be covered in 4 days with hands on session. Please let me know if we can make changes to the content so we can cover it in 4 days.	DHI is looking for training of customer project team