འབྲུག་མི་སེར་ཀྲུ་ནོར་གཞི་བཟུང་ཚོད།

DRUK HOLDING & INVESTMENTS LTD.

GROUP STANDARD BIDDING DOCUMENT

GOODS (BDS)

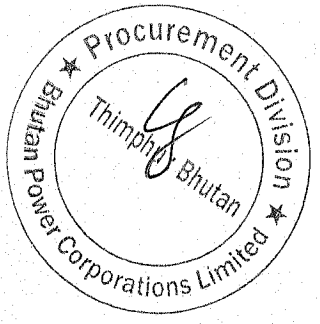
BPC
dhi Company

Tender Reference: BPC/PD/LAPTOP/2023/15 dated April 05, 2023

Procurement Division
Bhutan Power Corporations Limited
Thimphu Bhutan

Contents

SECTION II. BID DATA SHEET 1



SECTION II. BID DATA SHEET

The Bid Data Sheet (BDS) contains information and provisions that are specific to a particular bidding process. The Purchaser must specify in the BDS only information that the Instructions to Bidders (ITB) request be specified in the BDS. All information shall be provided, and no clause shall be left blank. To facilitate the preparation of the BDS, its clauses are numbered with the same numbers as the corresponding ITB clauses. This guide provides information to the Purchaser on how to enter all required information, and includes a BDS format that summarizes all information to be provided.

<table>
<tr><th>ITB</th><th>Particulars</th></tr>
<tr><td>1.1</td><td>Tender No.: BPC/PD/Laptop/2023/15 dated April 05, 2023</td></tr>
<tr><td>1.1</td><td>Tender Name: The Supply and Delivery of Dell (XPS 13 plus) Laptop</td></tr>
<tr><td>1.1</td><td>Purchaser: Procurement Division, Bhutan Power Corporation Limited, Yarden Lam, Post Box No. 580, Thimphu, Bhutan.</td></tr>
<tr><td>1.1</td><td>The number and identification of item this tender is:
<table>
<tr><th>Item</th><th>Item Description</th></tr>
<tr><td>1</td><td>Dell XPS 13 Plus laptop</td></tr>
</table>
</td></tr>
<tr><td>8.2</td><td>For Bid clarification purposes, the Purchaser's address is:
Attention: The General Manager.
Address: Procurement Division, Bhutan Power Corporation Limited, Yarden Lam, Post Box No. 580, Thimphu, Bhutan.
Telephone number: +975-2-326289
Electronic mail address: gorabdorji@bpc.bt
copy to: psd.bpc.thimphu@gmail.com/kinzangwangmo@bpc.bt</td></tr>
<tr><td>8.3</td><td>Bid Clarification request will be received on or before:
Time : 17:00 hour
Date : April 10, 2023</td></tr>
<tr><td>8.5</td><td>A pre-bid meeting: Not Applicable</td></tr>
<tr><td>12.1</td><td>Bid shall comprise of the following:
• Bid form
• Integrity Pact
• Power of Attorney/Letter of Authorization
• Manufacturer's Authorization (MA) and Dealership certificate from the Dell Company
• Guaranteed Technical Particulars (GTP) and
• Price Schedule
• Deviation sheet
Further, the Bidder shall submit the following additional documents with its Bid:
a) Copies of valid Trade License
b) Latest Tax Clearance Certificate</td></tr>
</table>

Procurement Division ★ Bhutan Power Corporations Limited ★ Thimphu, Bhutan

15.1	Alternative Bids shall **not** be permitted.
16.3	The Bidder shall quote prices in **DDP** (Delivered Duty Paid) for the item as per incoterm 2020. Notwithstanding any possible misinterpretation/ambiguity in interpretation, it is explicitly clarified that the offered prices shall be all inclusive covering all costs including but not limited to transportation, insurance, taxes and duties and any other costs for delivery of the materials to the Purchaser at the designated place of delivery/destination. *However, unloading of the materials at the place of destination shall be under the scope of supplier. The Purchaser shall issue the certificate upon acceptance of the Goods in good condition.*
16.3 (a) (iii)	Place of Destination: Procurement Division, Head Office, BPC, Thimphu, Bhutan.
16.3 (b) i, ii, & iii	The price shall be inclusive of all taxes, duties and incidental charges that are applicable both inside and outside the purchaser's country.
16.5	Bids are being invited for Item.
18.1	The prices quoted by the Bidder *shall not be adjustable* except under the circumstances specified under Clause 38.3 (e)
19.1	Bid Prices shall be quoted in **Ngultrum.**
20.1	**Technical Specifications** The minimum technical specification is detailed out under Section VII. Any technical deviation shall be brought out in the deviation sheet provided.
20.2	Guaranteed Technical Specifications (GTPs) *is* ***Required*** *The bid for the item shall be rejected if there is a major deviation to the GTP requirement.* *The bidders are required to duly fill up the GTP forms provided in the bidding document. The catalogue/brochures of the items shall not be considered as GTP of the item. Further, if there are discrepancies between the item catalogue/brochures and the offered GTP, then GTP shall prevail.* *For convenience purpose, the GTP in Excel format is attached herewith. The GTP must be seal, sign and fill up without any alteration to its format.*
20.3	The period of time for which the Goods are expected to be functioning (for the purpose of spare parts, special tools, etc.): ***Not Applicable***

Bhutan Power Corporations Limited ★ Procurement Division ★ Thimphu Bhutan

21.1	Financial Capability The Bidder shall furnish documentary evidence that it meets the financial requirement(s): ***Not Applicable***
21.2	Experience and Technical Capacity The Bidder shall furnish documentary evidence to demonstrate that it meets the following experience requirement(s): *ISO Certificate, list of previous clients, relevant catalogues, notarized test certificates, list of past performance certificates and manufacturer's profile for all new brands that are introduced in BPC.*
21.3(a)	Manufacturer's Authorization (MA) *is* ***Required*** a) *The bid for the item shall be rejected if the Manufacturer's Authorization is not submitted.* b) *Manufacturer Authorization from the Dell partners/dealers shall be accepted. However, the Dell dealership certificate of the Authorizer shall be submitted along with the bid. Failing to submit the Dell Company's dealership certificate of the Authorizer shall be considered as non-responsive bid.*
21.3 (b)	After sales maintenance, repair, spare parts stocking and related services: *are* ***not Required***, and the Bidder therefore is *not required* to be represented by a suitably equipped and able agent in Bhutan.
21.3 (c)	Joint Venture, Consortium (JV/C) Bids are permitted: ***Not Applicable***
22.1	The Bid validity period shall be 90 days from the last date of bid submission i.e., up to **July 10, 2023.**
23.1	Bid Security: ***Not Required.***
23.5	The Bid Security validity period: ***Not Applicable***
24.1 & 25.1	In addition to the original Bid, the number of copies is: ***Not Applicable***
25.2(b)	For bid submission purposes only, the Purchaser's address is: Attention: *The General Manager* Address: *Procurement Division, Bhutan Power Corporation Limited, Yarden Lam, Post Box No. 580, Thimphu, Bhutan.*
25.3	Mode of Tendering is **Single Stage – One Envelope Process.**
25.8	Bidders are required to submit e-bids through e-procurement system (www.tender.bt).

Procurement Division ★ Bhutan Power Corporations Limited ★ Thimphu : Bhutan

26.1	The deadline for the submission of Bid is: **April 11, 2023 at 14:00 hours**
29.1	The Bid Opening shall take place at: Head Office, BPC, Thimphu Date : April 11, 2023 Time : 14:30 Hours
37.1	A margin of five percent (5%) Domestic Preference: ***Not Applicable***
38.3 (a)	Evaluation of the bid will be done: Item Wise *An alternative price shall be rejected and shall not be considered for further evaluation.*
38.3(e)	The adjustments shall be determined using the following criteria: (a) Deviation in Delivery schedule: *Yes* *No credit will be given to earlier delivery but Bids offering late delivery schedules (LDS) will be accepted but the Bids shall be adjusted for the purpose of the bid evaluation only adding at the rate of @one (1) percent of the bid price for each week of delay to the bid price. Bids offering delivery schedules beyond 1 (one) month of the delivery period shall be rejected.* (b) Deviation in payment schedule: NA (c) The cost of major replacement components, mandatory spare parts, and service: NA (d) The availability in Bhutan of spare parts and after-sales services for the equipment offered in the Bid: NA (e) The projected operating and maintenance costs during the life of the equipment: NA (f) The performance and productivity of the equipment offered: NA
38.6	Bidders shall be allowed to quote prices for one or more lots. The price schedule must be completed without any alteration to its format.
44.2 & 45.1	The successful Bidder shall submit the performance security and sign the Contract **within fifteen** (15) days after the issuance of the Notification of Award.

