

**Form VII: PRICE SCHEDULE FORM****A. Stationery and Toner Cartridges Items**

Item No	Description/Specification	Unit	Rate
1	Battery (AA)	Pcs	
2	Battery (AAA)	Pcs	
3	Binder Clip 32 mm (12 pcs in a Box)	Box	
4	Bhutanese Envelope (Desho) - 11"x4"	No	
5	Bhutanese Envelope (Desho) - 9"x4"	No	
6	Bhutanese Envelope (Desho) - A4	No	
7	Bhutanese Paper Desho - Fine Quality	No	
8	Bound Register (No. 10)	No	
9	Bound Register (No. 12)	No	
10	Bound Register (No. 20)	No	
11	Calculator - Casio (HI-122I Black)	No	
12	Carbon Paper - Blue Good quality	Pkt	
13	Cello Tape (Brown) - 2 Inch (100m)	No	
14	Cello Tape (Transparent) - 2 Inch (100m)	No	
15	Cello Tape (Transparent/Brown) - 1 Inch (60m)	No	
16	Correcting Fluid - Pen Type	No	
17	Dust Bin - Plastic, Strong with cover	No	
18	Dust Collector - Plastic	No	
19	Envelope Imported - A3	No	
20	Envelope Imported - A4	No	
21	Envelope White (Packet contains 50 pcs) - 9"x4"	Pkt	
22	Envelope White (Packet contains 50 pcs) - 11"x4"	Pkt	
23	Extension Cord - 4 x 1 Power Strip (with 4 Intl sockets, master switch, indicator and 2m cord - Goldmedal)	No	
24	Extension Cord (Local made) - (Heavy Duty) - 2 Sockets, 10mtrs	No	
25	Fan (Stand Fan) - Havels	No	



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26	Fan (Wall Fan) - Havels	No	
27	File (Arch) Ambassador or equivalent, A4, width 8cm, hard cover, high quality lever with compressor bar for binder clip	No	
28	File (Ambassador Executive File)	No	
29	File (D. Ring File) - A4	No	
30	File (Flat File) - Cobra clip file, A4, Multi Colour	No	
31	File (Horse File) - 423 Lever Arch File A4 - 28.5 x 35 x 5 cm	No	
32	File (Horse File) - 423 Lever Arch File A4 - 28.5 x 35 x 8.5 cm	No	
33	File (Plastic Folder File) - A4	No	
34	File (Ring binder trio) - 1 inch , A4	No	
35	File (Ring binder trio) - 3/4 inch, A4	No	
36	Glue Stick - 21 grams Roller	No	
37	Highlighter Pen - Set of 5 Pieces	Set	
38	Legal Stamp	No	
39	Marker Pen (Board) (Good quality)	No	
40	Marker Pen (Permanent) (Good quality)	No	
41	Marking Cloth (white) - Good quality for wrapping tender documents & old office documents	Meter	
42	Note Pad - Spiral book (Export Quality) - B5 size	No	
43	OHP Transparency sheet (Garware) 175 Microns	Pkt	
44	Pad lock with 3 keys - Big (75mm)	No	
45	Pad lock with 3 keys - Medium (60mm)	No	
46	Paper Binder Clips - 19mm	Box	
47	Paper Binder Clips - 25mm	Box	
48	Paper Clip - Medium 35mm	Box	
49	Paper Clip - Small 26mm	Box	
50	Paper Tray - Strong, made of plastic with steel stand (3 steps) Good quality	No	
51	Photocopy Paper - A4 size (GSM 75 500 usable sheets)	Ream	
52	Photocopy Paper - A3 size (GSM 75 500 usable sheets)	Ream	
53	Pilot Pen V-10 (Black/Blue/Red)	No	



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54	Plastic File - A4 size strip	No	
55	Plastic File - L Shape	No	
56	Punching Machine - Heavy Duty (DP 800)	No	
57	Punching Machine - Medium (DP 600)	No	
58	Punching Machine - Small (DP 480)	No	
59	Scissors - Big (Saya/Equivalent)	No	
60	Scissors - Medium (Saya/Equivalent)	No	
61	Spiral Binding - 10mm	No	
62	Spiral Binding -16mm	No	
63	Spiral Binding - 24mm	No	
64	Spiral Binding - 35mm	No	
65	Spiral Binding - 6mm	No	
66	Stamp pad - 157mm x 96mm	No	
67	Stamp pad ink - Stamp pad ink 28ml	Bottle	
68	Stapler Machine - Heavy Duty 23/17-H, HD 23S17	No	
69	Stapler Machine - Medium (24/6)	No	
70	Stapler Machine - Small (No. 10)	No	
71	Stapler Machine Gun - TS-2313A	No	
72	Stapler Pin Remover - SR-500	No	
73	Stapler Pins - Heavy Duty 23/17-H, HD 23S17	Box	
74	Stapler Pins - Medium (24/6)	Box	
75	Stapler Pins - Small (No. 10)	Box	
76	Sticky Pad - 3" x 4"	No	
77	Sticky Pad - 3" x 3"	No	
78	Sticky Pad - 3" x 1"	No	
79	White Board - 3' x 4'	No	
80	White Board - 2' x 3'	No	
81	Wireless Mouse - Wireless and Bluetooth Mouse - Best Quality	No	



Toner Cartridges			
Item	Description/Specification	Unit	Rate
1	Cannon Toner Cartridge 337 (Printer - Cannon ImageCLASS MF241d)	No	
2	Cannon Toner Cartridge 308 (Printer - Cannon LBP3300)	No	
3	Cannon Toner Cartridge 88A (Printer - HP Laserjet P1108)	No	
4	Cannon Toner Cartridge 326 (Printer - Cannon ImageCLASS LBP6230dn)	No	
5	Brother Toner DR2365 (Printer - Brother HL-L2361DN)	No	
6	EPSON Ink - T544120-AL (Black) - Printer - EPSON L3150	No	
7	EPSON Ink - T544220-AL (Cyan) - Printer - EPSON L3150	No	
8	EPSON Ink - T544320-AL (Magenta) - Printer - EPSON L3150	No	
9	EPSON Ink - T544420-AL (Yellow) - Printer - EPSON L3150	No	
10	Konica Toner TN118 (Printer - Konica Minolta Bizhub 164)	No	



**B. Sanitation Items**

Item No	Description/Specification	Unit	Rate
1	Wet Floor Mop (Big) - Wet Mop Cotton Floor Mop - 24 Inch with 4ft Long Handle	No	
2	Dry Floor Mop (Big) - Dry Mop Micro Fiber Floor Mop - 24 Inch with 4ft Long Handle	No	
3	Floor Mop (Small) - Dry/Wet Mop Cotton/Microfiber - 12 Inch with 4ft Long Handle	No	
4	Rotary Mop - 360 degree Spin Rotating Pole & Bucket with 2 Microfiber heads - High Quality	No	
5	Cloth Piece (Microfiber) - Microfibre Cloth Piece - Size 40 X 40 cm, Different Colours	No	
6	Cloth Piece - Wet and Dry Cotton Cleaning Cloth	No	
7	Colin - Glass and Household Cleaner - 500 ml	No	
8	Gloves - Rubber Hand Gloves (High quality), Different Colours	No	
9	Hard Broom (Local)	No	
10	Soft Broom (Local)	No	
11	Soft Broom (High Quality - Imported)		
12	Harpic (White & Shine Bleach, Disinfectant Toilet Cleaner, 500 ml)	No	
13	Garbage Plastic Bag (Large) - Swaclean Garbage Bag (24"X30"), Black in colour (Thick) - 15 bags in Pkt	Pkt	
14	Garbage Plastic Bag (Small) - Swaclean Garbage Bag (17"X19"), Black in colour (Thick) - 30 bags in Pkt	Pkt	
15	Liquid Soap (5 Ltr) - Fresh Hand, Soap free hand Wash	No	
16	Liquid Soap (250 ml) - Fresh Hand, Soap free hand Wash	No	
17	Nepthalene Ball (Camphor White ball, 15 balls in Packet)	Pkt	
18	Phenyl - CROSS Citra Fresh (White Phenyl) - 500 ml	No	
19	Room Freshener (Odonil air freshener spray - 500 ml)	No	
20	Lemongrass Spray (Lemongrass Air Freshner Spray - 30 ml )	No	
21	Toilet Tissue paper (2 Ply, Thick roll, Soft White Colour)	No	
22	Tissue Paper (Boxed) - Best Quality	No	
23	Face Mask - Organic Cloth, Surgical Mask	No	
24	Floor Cleaner (5 Ltrs) - TASKI R2 Hygienic Hard Surface Cleaner Concentrate	No	



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25	Floor Cleaner (1 Ltrs) - TASKI R2 Hygienic Hard Surface Cleaner Concentrat	No	
26	Floor Wiper (Large) - 24 inch with 3-4ft Long Handle (Rubber and Stainless Steel)	No	
27	Floor Wiper (Small) - 12 inch with 3-4ft Long Handle (Rubber and Stainless Steel)	No	
28	Glass Cleaner Wiper - Light in weight - Blade Length: 10.83inch / 27.5 cm	No	
29	Foot Mat (PVC Coil Mats)	Sq.ft	
30	Foot Mat (Synthetic) (Cotton/Nylon)	Sq.ft	
31	Foot Mat (PVC Grass Type)	Sq.ft	
32	Dust Collector - Plastic (Standard Size)	No	

**Evaluation Type:** Item-Wise Evaluation

**Final Destination as specified in NIQ:** Corporate Office, TTPL, Wangchu Taba, Thimphu

**Delivery Date (Days):** 10 days from issue of supply/work order

**Sealed and Signed of the Bidder**



Samples of the House Keeping Items:

Item No	Description	Sample
1	Wet Mop Cotton Floor Mop - 24 Inch with 4ft Long Handle	
4	Rotary Mop - 360 degree Spin Rotating Pole & Bucket with 2 Microfiber heads – High Quality	
5	Cloth Piece - Microfibre Cloth Piece - Size 40 X 40 cm, Different Colours	
6	Cloth Piece - Wet and Dry Cotton Cleaning Cloth	

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<p>8</p>	<p>Rubber Hand Gloves (High quality), Different Colours</p>	
<p>18</p>	<p>CROSS Citra Fresh (White Phenyl) - 500 ml</p>	
<p>29</p>	<p>Foot Mat (PVC Coil Mats)</p>	
<p>30</p>	<p>Foot Mat (Synthetic)</p>	
<p>31</p>	<p>Foot Mat (PVC Grass Type)</p>	



Samples of the Stationery Items:

Item No	Description	Sample
28	File (Ambassador Executive File)	
29	D. Ring File, A4	
31	Horse File H - 423 Lever Arch File A4 - 28.5 x 35 x 5 cm	
32	Horse File H - 423 Lever Arch File A4 - 28.5 x 35 x 8.5 cm	

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33	Plastic Folder File, A4	
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